

Metropolitan Local Human Rights Committee

Virginia Home for Boys and Girls

8716 W. Broad St.

Richmond, Va. 23294

Bi-Monthly Meeting

November 13, 2012

Minutes

Group B

1. Call to Order - 1:15PM

2. Introduction of New LHRC Member: Ms. Chana Ramsey

3. Introductions

Regional Advocate:

Michael Curseen

LHRC Members Present:

Barry Vasser, Chair

Ed Gerhard, LHRC Member

Monique Tinsley, LHRC Member

LHRC Members Absent:

Brittany Chadwick, LHRC Member

Chana Ramsey, LHRC Member

Agencies Present:

Breaking Barriers in Schools & Communities

Jackson-Feild Homes

M.I.N.K.S.

Omega II Therapeutic Afterschool, Inc.

Restoring Youth Alternatives

Saving Lost Souls, Inc.

Stepping Stones Towards the Future, LLC

The Center for Counseling and Community Affairs

The Choice Group

VA Home for Boys and Girls

Wise Enterprises

Youth Builders, LLC

Guests:

Troy Thorne, Commonwealth Clinical and Consulting Services, from Group A.

4. **Approval of Minutes for September 11, 2012**

There was no quorum at the last meeting. Reviewed September minutes. Monique Tinsley made a motion to accept the minutes, seconded by Ed Gerhard, passed unanimously.

5. Public Comments

None

6. Provider Treasurer's Report

Account was established 3/26/10. Current balance is \$4552.20. No income, deposits, withdrawals or debits this period.

Old Business:

A. Approval of Minutes – July 10, 2012

B. LHRC Follow-up RE: Review of Corrections to Human Rights Policies and Procedures (carryover from July 10, 2012 LHRC meeting):

- Moore Cole, Inc. (corrections submitted 7 19 12)
- River Services, Inc. (not submitted/received by 7/24/12)

C. Requests for Affiliation (carryover from July 10, 2012 LHRC meeting) (New) RE:

- Innovate Family Services for the provision of Therapeutic Day Treatment Services in Richmond, VA – Mr. Shelwood R. Claude, COO
- Virginia Family Services for the provision of Intensive In-Home Services in Petersburg, VA – Mr. Randy Redd, Interim Executive Director

D. Requests for Affiliation (carryover from July 10, 2012 LHRC meeting) (Program Expansion) RE:

- The Center for Counseling and Community Affairs for the Provision of Mental Health Support Services in Richmond, VA – Mr. LeMar A. Bowers
Sept 11th presented.
- Stepping Stones Toward The Future, LLC for the Provision of Mental Health Support Services in Richmond, VA – Ms. Tiffany Ward-Hairston
- Youth Builders, LLC for the Provision of Therapeutic Day Treatment Services in Richmond, VA – Mr. Reginal Goodwyn

E. Human Rights Policies and Procedures Review (carryover from July 10, 2012 LHRC meeting) RE:

- Innovative Family Services
- Virginia Family Services

Monique Tinsley made a motion to approve all of the above items, Ed Gerhard seconded, passed unanimously.

New Business:

- I. Barry Vasser reported that Dawn Wadiak and Jennifer Huffman have both resigned from the committee for personal reasons. The committee is now looking for members to fill their vacated positions. These members can come from any of the categories, since the mandated participation has been satisfied. Michael Curseen stated that these new members cannot be associated with any of the providers currently in this group.

- II. **Request for Affiliation (Program Expansion) RE:** Virginia Home for Boys and Girls for the Provision of Residential Group Home Services for Adolescents in Richmond, VA – Mr. Robert J. Larkin, Director of Residential Services & Robert Steele.

Mr. Larkin indicated that their expansion involves a property 5 miles west in Short Pump, to be opened as licensed group home. This property is 165 years old, and used to be a shelter on Pump Road, closed in 2008, has been renovated and ready to move in, has applied through licensing, Human Rights policies submitted, qualified participants through their established clearance process. Have a similar program on campus but not Mental Health – has been under Dept of Social Services. Mr. Curseen asked about interventions, and CPI non violent crisis intervention will be used. Ed Gerhard asked how this program will be different. Mr. Larkin explained it will be much the same but will comply with all Mental Health regulations. May set up a school but would like to see them integrated with two schools on campus. 16 day pre-service training, as currently used, at a minimum – model program under teaching-failing program. Very thorough application to the committee. Male and female staff. Michael Curseen asked about staff qualifications, and Mr. Larkin responded that staff would have to be QMHP and have relevant experience – also looking for qualified clinician/therapist and onsite management. Referrals from CSA, school, CSB's, educational DJJ – some locations are under requirements not to place individuals in Medicaid funded facilities. Ed Gerhard indicated that he appreciates the specific training for autism. There is also a big need for total care facilities. Ed Gerhard made a motion to approve the expansion, Monique Tinsley seconded, passed unanimously.

- III. **Request for Affiliation (Program Expansion) RE:** Omega II Therapeutic After School, Inc. for the Extension of Therapeutic Day Treatment Services to **1)** Jefferson Elementary School located at 9436 Mayes Street in Jarrett, VA 23867 and **2)** A. P. Hill Elementary School in Petersburg, VA – Ms. Portia Carter, Program Director

This will be a new location but the same as other operations. Qualifications and training discussed. Coping skills, social skills, anger management and stress relief. Parents and teachers updated regularly. Will receive Human Rights training. Ed Gerhard made a motion to approve expansion, Monique Tinsley seconded, passed unanimously.

- IV. **Metropolitan LHRC Revised Meeting Dates and Reporting Requirements (10/2/12) – Barry Vasser, Chair**

Documents are available on table and emailed out previously. Closing in on the time for annual reports, which are due for everyone January 15, 2013, but not prior to January 1, 2013.

- V. **LHRC Provider Attendance Requirement:** Barry Vasser, Chair
Reinforced need to attend meetings to avoid citations. This group has been doing well.

- VI. **LHRC Requests for Review of Documentation:** Barry Vasser, Chair
Comply with requests for complete and timely documentation within 10 days. These citations for failure to do so do not look good at the time of licensing review.

VII. Quarterly Report for Period July 1, 2012 – September 30, 2012 (3rd Quarter)

GROUP A

1. A Fresh Approach Youth Services – Received
2. All Family Matters, Inc.- Received (need changes to Page 3, Question 4)
3. Committed Counseling Program – **Not Received**
4. Commonwealth Clinical and Consulting Services – Received (Need changes to Page 3 Question 1)
5. District 19 CSB – Received
6. Each One Counts Youth and Family Services – **Not Received**
7. Families In Care Intervention Services – Received (Need changes to Page 4, Question 1)
8. Family AriZen – Received (need changes to Page 3 Question 4)
9. Independent Capacity Systems – Received (Need changes to page 2 complaint category total and resolution)
10. Innovative Family Services – Received (Need change to LHRC contact)
11. J & G House of Beginnings, LLC – **Not Received**
12. Moore Cole Group Home – **Not Received**
13. River Services – received (Need change to Page 3 Question 4)
14. Virginia Family Services – Received (Need change to Page 3 Question 1 and Page 3 Question 4)

GROUP B

15. Breaking Barriers in Schools & Communities – Received (Need change to Liaison, Page 3 Question 4)
16. Jackson-Feild – Received (Need change to Page 1 status of allegations does not match total, Page 2 need details for 4 of the 11 detailed cases)
17. M.I.N.K.S. Youth & Family Services – Received
18. Omega II Therapeutic Afterschool, Inc.- Received
19. Restoring Youth Alternatives – Received (Page 1 LHRC Liaison incorrect, need change to Page 3 Question 4)
20. Saving Lost Souls, Inc. – Received
21. Stepping Stones Towards the Future, LLC – Received (Need changes – do not include names of clients or staff.)
22. The Center for Counseling and Community Affairs – Received (Need change to Page 3 Question 1)
23. The Choice Group – Received
24. Virginia Home for Boys and Girls Intensive In-Home – Received
25. Wise Enterprises – Received
26. Youth Builders, LLC – Received

Motion by Monique Tinsley to accept reports that were received rec'd, second by Ed Gerhard, passed unanimously.

Motion made by Ed Gerhard that corrections requested must be received in Mr. Curseen's office by 11/29/12, second by Monique Tinsley, passed unanimously.

Motion by Monique Tinsley that those whose reports have not been received be cited under 12VAC35-115-250-a11. These include the following:

1. Committed Counseling Program
2. Each One Counts Youth & Family Services
3. J&G House of Beginnings
4. Moore Cole Group Home

Seconded by Ed Gerhard, and passed unanimously.

VII. Human Rights Report:

1) Mr. Curseen reported that the Annual Report for Group A & B due January 15, 2013, but not before January 1, 2013, submit to Mr. Goodwyn as with quarterly reports.

2) Mr. Curseen provided in-service training regarding Abuse / Neglect Reporting Requirement. All allegations of abuse, neglect, exploitation must be reported within 24 hours to office of Human rights. Report it first and then you have 10 business days to conduct the investigation. Fax or phone call is considered notification – need to include the details. Allegations include physical, verbal, sexual, exploitation, misuse of restraints, and neglect, including peer on peer allegations. If in doubt, contact Mr. Curseen to discuss. Investigation in peer on peer incident is of the staff member, not the client. Can request an extension verbally by phone on or before the 6th day. Findings are internal (not CPS) should be one of the following: substantiated, unsubstantiated, inappropriate behavior, insufficient evidence. CPS and HR have two different standards – you need to go by the Human Rights standards.

VIII. Secretary's Report:

Monique Tinsley reported perfect attendance by assigned members and by Troy Thorne, Commonwealth Clinical and Consulting Services, from Group A. Ed Gerhard made a motion to accept as presented, Monique Tinsley seconded, passed unanimously.

**IX. Next Meetings: January 8, 2013 (Group A)
 March 12, 2013 (Group B)**

Concluded providers' portion of meeting at 2:08PM to continue with executive session.